



TOWN OF DOVER

MAYOR AND BOARD OF ALDERMEN

CAUCUS MEETING MINUTES JUNE 12, 2018 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Absent: Alderwoman Blackman

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities—Weekly Update—May 25, 2018
2. Received from NJ League of Municipalities—Weekly Update—June 1, 2018
3. Received from NJ League of Municipalities—Weekly Update—June 8, 2018
4. Received from the NJDEP—Re: Swamp Pink Grant
5. Received from the NJDEP—Re: 2018 State of the Shore
6. Received from the NJDEP—Re: Recycling Contamination
7. Received from the NJDEP—Re: Food Waste Reduction
8. Received from Township of Randolph—Notice of Hearing
9. Received from a Dover Resident—Re: Traffic Mirror on S. Morris Street (across from Mountain Ave)

CONSENT AGENDA

1. Resolution Approving Taxis
2. Resolution Approving Taxi Cab Driver's Licenses as per Schedule A
3. Resolution Approving a Social Affair Permit (#3) for Casa Puerto Rico
4. Resolution Approving Billiard Hall Licenses—Unique Bar, Murray's & Celebrity Bar
5. Resolution Approving Amusement Device Licenses—Unique Bar, Murray's & Celebrity Bar
6. Resolution Approving a Class III Mobile Retail Food Establishment – Ricky's Ice Cream
7. Resolution Approving a Class III Mobile Retail Food Establishment – Victoria's Ice Cream
8. Resolution Approving Corrective Action Plan
9. Resolution Approving a Tax Redemption – 25 E. Blackwell Street
10. Resolution Approving a Tax Redemption – 63 Guy Street
11. Resolution Approving a Tax Redemption – 1 Carolyn Street
12. Resolution Appointing a Member to the Planning Board

ORDINANCE(S) FOR FIRST READING

1. Ordinance No. 10-2018 – Amending Ordinance 09-1991, Drug Free School Zone Map—Alderman Visioli

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Personnel Action
3. Resolution Approving the MOA and Authorizing the Execution of a Contract with OPEIU Local 32
4. Resolution Authorizing a Professional Services Contract to Mott McDonald for Design Services to Upgrade the Crane Hill Pump Station
5. Resolution Authorizing a Professional Services Contract to Mott McDonald for Design Services to Upgrade the Princeton Avenue Pump Station

REGULAR MEETING MINUTES

June 12, 2018

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Absent: Alderwoman Blackman

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

CONSENT AGENDA:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

WHEREAS, the following company, has applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

AXEL'S EXPRESS TAXI LIMO

2010 CHEVROLET	GRAND CARAVAN	OT322A	TAXI #44
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**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING
TAXICAB DRIVER LICENSES**

WHEREAS, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

Schedule A

FIRST CLASS OF DOVER, INC.

- Maximo C. De La Cruz
- Fidel A. Garcia
- Linus Garcia
- Rubiel Gomez- Chavarro
- Santiago Gomez- Chavarro
- Martin D. Gonzalez
- Maximiliano Morales-Jeronimo
- Cesar A. Perez-Batista

Dante M. Rivas

AXEL'S EXPRESS TAXI & LIMO

Jorge E Jimenez
Luis E. Merchan Valencia
Zoyla M. Paguay
Wilson L. Molina

CITY LIMO & LIMO INC.

Oscar A. Coreas
Osvaldo C. Navarro
Elizabeth Valeska Alarcon

ELITE LIMO & TAXI SERVICE

Hipolito R. Aria-Caraballo
Hugo Bustamante
Hernan Celiz-Orozco
Fary Flarentino
Juan Lemos
Nectalia Licona
Eusebio T. Hidalgo
Jose L. Torres Vargas

RESOLUTION FOR A SOCIAL AFFAIRS PERMIT

WHEREAS, Casa Puerto Rico, Inc., filed an application for their **third** Special Permits for Social Affairs to be held at the 50 W. Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc., a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Casa Puerto Rico, Inc. is approved for a Father's Day Celebration (#3) to be held on Saturday, June 16, 2018 from 8:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A BILLIARD HALL LICENSE

WHEREAS, application for a billiard hall license has been made as listed on Schedule A; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the billiard hall license for a pool table is hereby approved.

SCHEDULE A

1. Unique Bar – 97 East Blackwell Street
(1 Pool Table) – License Renewal
2. Murray's – 111 East Blackwell Street
(1 Pool Table) – License Renewal

3. Celebrity Bar – 7 Perry Street/ Route 46 East
(1 Pool Table) – License Renewal

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING AMUSEMENT DEVICE LICENSE(S)**

WHEREAS, application for amusement device license has been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed by attaching the same on each device, and

WHEREAS, the placement of each and every amusement game within an establishment must have the approval of the chief of police of the Town of Dover.

WHEREAS, no amusement device shall be installed within two (200) hundred feet of any school or church.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the coin operated amusement device licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

SCHEDULE A

1. Unique Bar – 97 East Blackwell Street
(1 Coin Operated Machine) – License Renewal
2. Murray’s – 111 East Blackwell Street
(1 Coin Operated Machine) – License Renewal
3. Celebrity Bar – 7 Perry Street/ Route 46 East
(1 Coin Operated Machine) – License Renewal

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING A MOBILE RETAIL FOOD ESTABLISHMENT**

WHEREAS, Zoyla Paguay of Ricky’s Ice Cream has filed for a Class III Mobile Retail Food Establishment License; and

WHEREAS, a Class III license is for the sale of frozen dairy products and frozen snacks from a motorized vehicle. The licensee may sell in any zone, provided that no sale stops shall be for more than ten (10) minutes in any residential zone and thirty (30) minutes in any other zone.

WHEREAS, they have provided proof of insurance, sales tax certificate, physician certificate(s), photograph(s) of employees, proof of citizenship and proof of payment of sales tax; and

WHEREAS, the appropriate fees have been paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. That the application of Ricky’s Ice Cream for a Mobile Retail Food Establishment, Class III License be approved.
2. This approval is conditioned upon approval of the Health Officer’s satisfactory inspection of the vehicle for said license.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING A MOBILE RETAIL FOOD ESTABLISHMENT**

WHEREAS, Narciza Calle of Victoria's Ice Cream has filed for a Class III Mobile Retail Food Establishment License; and

WHEREAS, a Class III license is for the sale of frozen dairy products and frozen snacks from a motorized vehicle. The licensee may sell in any zone, provided that no sale stops shall be for more than ten (10) minutes in any residential zone and thirty (30) minutes in any other zone.

WHEREAS, they have provided proof of insurance, sales tax certificate, physician certificate(s), photograph(s) of employees, proof of citizenship and proof of payment of sales tax; and

WHEREAS, the appropriate fees have been paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. That the application of Victoria's Ice Cream for a Mobile Retail Food Establishment, Class III License be approved.
2. This approval is conditioned upon approval of the Health Officer's satisfactory inspection of the vehicle for said license.

RESOLUTION FOR CORRECTIVE ACTION PLAN

WHEREAS, the 2017 Annual Audit of the Town of Dover, conducted by Nisivoccia LLP, contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the Town's Chief Financial Officer; and

WHEREAS, the Chief Financial Officer has prepared a Corrective Action Plan for the findings and conditions of the 2017 Audit;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the Correction Action Plan for the 2017 Annual Municipal Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of Local Government Services.

Municipal Public Library

During the review of the operations of the Municipal Public Library it was found that the Library is not currently in compliance with all statutory guidelines related to purchasing procedures. The Library Board of Trustees is not formally approving a bills list in their monthly minutes, and the Library has issued a debit card which they are using to make purchases without prior approval by the Board of Trustees. It is recommended that all purchases made by the Library are formally approved by the Board of Trustees in a bills list on at least a monthly basis, and that the Library immediately terminate use of the debit card.

The Library will immediately stop using the debit card to make any purchases, and the Board of Trustees will begin to formally approve all purchases on at least a monthly bases through the use of a bills list.

RESOLUTION FOR TAX REDEMPTION

WHEREAS, at the Municipal Tax Sale held on May 24, 2018, a lien was sold on Block 1210 Lot 5, also known as 25 E. Blackwell Street, Dover, New Jersey for delinquent 2017 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 17-00004 was sold to SLS 1 LLC; and,

WHEREAS, redemption fees for Certificate No.17-00004 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$54,775.02 for redemption payment and premium made at time of sale, payable to SLS 1 LLC, 21 Robert Pitt Drive, Suite 207, Monsey, New York 10952.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

RESOLUTION FOR TAX REDEMPTION

WHEREAS, at the Municipal Tax Sale held on May 24, 2018, a lien was sold on Block 1412 Lot 1.01, also known as 63 Guy Street, Dover, New Jersey for delinquent 2017 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 17-00007 was sold to SLS 1 LLC; and,

WHEREAS, redemption fees for Certificate No.17-00007 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$30,825.89 for redemption payment and premium made at time of sale, payable to SLS 1 LLC, 21 Robert Pitt Drive, Suite 207, Monsey, New York 10952.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

RESOLUTION FOR TAX REDEMPTION

WHEREAS, at the Municipal Tax Sale held on May 24, 2018, a lien was sold on Block 2102 Lot 20.02, also known as 1 Carolyn Street, Dover, New Jersey for delinquent 2017 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 17-00011 was sold to Skyview Investors LLC; and,

WHEREAS, redemption fees for Certificate No.17-00011 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$5,519.33 for redemption payment, payable to Skyview Investors LLC, 184 S. Livingston Avenue, Suite 9-152, Livingston, NJ 07039.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING
A MEMBER TO THE PLANNING BOARD THE TOWN OF DOVER**

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed to the **PLANNING BOARD** commencing June 26, 2018.

Thomas C. McCourt– Alternate II, 2 year term ending 12/31/19

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Blackman Abstained: None**

ORDINANCES FOR FIRST READING:

ORDINANCE NO. 10-2018
**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING
AND SUPPLEMENTING ORDINANCE 09-1991 PROVIDING FOR THE APPROVAL AND ADOPTION OF A**

MAP DEPICTING THE LOCATION AND BOUNDARIES OF DRUG FREE SCHOOL ZONES, AND MAKING AN OFFICIAL FINDING AND RECORD OF THE LOCATION AND BOUNDARIES OF SUCH ZONES

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

Section 1. Shall be revised and supplemented as follows:

In accordance with and pursuant to the authority of L.1988, c. 44 (C. 2C:35-7), the Drug Free Zone Law Map produced on or about May 23, 2018 by Michael Hantson, Municipal Engineer, is hereby approved and adopted as an official finding and record of location in areas within the municipality of property which is used for school purposes and which is owned by or leased to any elementary or secondary school or school board, and of the areas on or within 1,000 feet of such school property.

Section 2. This ordinance shall take effect in accordance with the law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Blackman Abstained: None**

RESOLUTIONS:

BILLS LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$9,652.33
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$625,415.69
GENERAL CAPITAL ACCT claims in the amount of:	\$79,691.52
WATER UTILITY RESERVE ACCT claims in the amount of:	\$2,740.74
WATER UTILITY ACCT claims in the amount of:	\$73,250.91
WATER CAPITAL ACCT claims in the amount of:	\$100.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$2,923.15
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$48.60
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00

RECYCLING TRUST ACCT claims in the amount of:	\$1,819.50
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$4,617.56
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$88,951.22
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$889,211.22

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$525.00
WATER UTILITY OPERATING claims in the amount of:	\$527.24
TOTAL CLAIMS PAID	\$1,052.24
<i>TOTAL BILL LIST RESOLUTION</i>	<i>\$890,263.46</i>

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, MacDonald, Toth & O'Connor
Nays: None **Absent: Alderwoman Blackman** **Abstained: Alderman Camacho & Mayor Dodd**

PERSONNEL ACTION RESOLUTION

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

1. That the annual, hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.
2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2018.

NEW HIRES:

Rich Koval, Parking Enforcement Officer (PT) \$25.00/hr 6/18/2018

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None **Absent: Alderwoman Blackman** **Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING
THE MEMORANDUM OF AGREEMENT (MOA) AND AUTHORIZING THE EXECUTION OF A
CONTRACT WITH OPEIU LOCAL 32**

WHEREAS, Dover and the OPEUI Local 32 are parties to a collective bargaining agreement which expired on December 31, 2017; and

WHEREAS, the parties have engaged in negotiations; and

WHEREAS, those negotiations have resulted in an agreement for a one (1) year contract commencing January 1, 2018 through December 31, 2018; and

WHEREAS, a copy of the MOA is attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. The attached MOA is hereby approved.
2. Mayor and Clerk are hereby authorized to execute a contract drafted in accordance with the Memorandum of Agreement between Dover and the OPEIU Local 32 in substantially the same formed as it is attached hereto.

Alderman Camacho has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Blackman Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO MOTT
MCDONALD FOR DESIGN SERVICES TO UPGRADE THE CRANE HILL PUMP STATION**

WHEREAS, on or about April 27, 2018, the Town of Dover received a proposal for professional services from Mott McDonald for the design of an upgrade to the Crane Hill Pump Station in an amount of \$114,500; and

WHEREAS, Mott McDonald was pre-qualified pursuant to a fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Dover Water Commission met on May 23, 2018 and recommend the award of a contract for professional services to Mott McDonald; and

WHEREAS, the Town Administrator has determined that Mott McDonald is qualified to perform this work on behalf of the Town of Dover and recommends the award of a contract to Mott McDonald, 111 Wood Avenue South, Iselin, New Jersey 08830, under a fair and open process, for a one year period at a cost not to exceed \$114,500 unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorize the appropriate town officials to enter into a contract with Mott McDonald, 111 Wood Avenue South, Iselin, New Jersey 08830, under a fair and open process, for a one year period at a cost not to exceed \$114,500 unless further authorized by the governing body; and

BE IT FURTHER RESOLVED that this appointment is made as a professional service under the provisions of the Local Public Contracts Law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Blackman Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO MOTT
MCDONALD FOR DESIGN SERVICES TO UPGRADE THE PRINCETON AVENUE PUMP STATION

WHEREAS, on or about April 27, 2018, the Town of Dover received a proposal for professional services from Mott McDonald for the design of an upgrade to the Princeton Avenue Pump Station in an amount of \$156,800; and

WHEREAS, Mott McDonald was pre-qualified pursuant to a fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Dover Water Commission met on May 23, 2018 and recommend the award of a contract for professional services to Mott McDonald; and

WHEREAS, the Town Administrator has determined that Mott McDonald is qualified to perform this work on behalf of the Town of Dover and recommends the award of a contract to Mott McDonald, 111 Wood Avenue South, Iselin, New Jersey 08830, under a fair and open process, for a one year period at a cost not to exceed \$156,800 unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorize the appropriate town officials to enter into a contract with Mott McDonald, 111 Wood Avenue South, Iselin, New Jersey 08830, under a fair and open process, for a one year period at a cost not to exceed \$156,800 unless further authorized by the governing body; and

BE IT FURTHER RESOLVED that this appointment is made as a professional service under the provisions of the Local Public Contracts Law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Blackman Abstained: None

Mayor Dodd opened the meeting to the public.

Francisco DeJesus—resides at 11 Mountain Avenue, business owner at 14 West Blackwell Street—Mr. DeJesus expressed concern regarding emergency exits at the back of his building. He claims due to the construction taking place, there is no longer an emergency fire exit. Both the Mayor and Town Administrator addressed Mr. DesJesus' concerns and advised him that someone would be at the building the following day to address his complaint.

Mayor Dodd made the motion to adjourn at 7:14 PM and Alderwoman Romaine the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Acting Municipal Clerk